

BOONE COUNTY HOUSING AUTHORITY  
824 LICK CREEK RD.  
DANVILLE, WV 25053  
(304) 369-3442

DIRECT DEPOSIT

What are the advantages of Direct Deposit? No more having to take extra time to deposit your check. No more waiting in the bank lines. No more lost or stolen checks. Even if you're sick or on vacation, your money is in your bank on time automatically the Direct Deposit way.

How does Direct Deposit work? You must sign an authorization card such as the one below, permitting your checks to be deposited to your bank account.

How much does Direct Deposit cost? There is NO CHARGE to Direct Deposit Customers.

I consider how much money I make my business. This doesn't sound too private. Financial institutions guard the privacy of Direct Deposit information very carefully. In reality, Direct Deposit is more private than the old way when you had to expose your check to whomever cashed it for you.

What happens if I want to change banks? Merely notify us of the change and fill out another Direct Deposit Authorization Agreement. Allow 14 days to make the change.

DIRECT DEPOSIT AUTHORIZATION AGREEMENT FORM

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Or Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security # \_\_\_\_\_ or Federal Identification # \_\_\_\_\_

Day time Phone # \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Bank Routing # \_\_\_\_\_

Savings Account # \_\_\_\_\_ or Checking Account # \_\_\_\_\_

I hereby authorize the Boone County Housing Authority to deposit my check automatically to my bank account as indicated effective immediately. I understand there is no charge to me for Direct Deposit.

Signature \_\_\_\_\_ Date \_\_\_\_\_